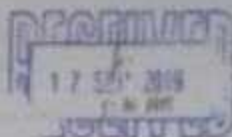




Republic of the Philippines  
**MUNICIPALITY OF MOGPOG**  
Marinduque  
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*Office of the Mayor*

**EXECUTIVE ORDER NO. 2019 - 42**



**REORGANIZATION, STRENGTHENING AND INSTITUTIONALIZATION OF THE MUNICIPAL GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GAD FPS), EXECUTIVE COMMITTEE, TECHNICAL WORKING GROUP & MONITORING & EVALUATION TEAM IN THE MUNICIPALITY OF MOGPOG, AMENDING FOR THE PURPOSE SECTION 08 OF EXECUTIVE ORDER NO. 2011-04 DATED FEBRUARY, 2011**

**WHEREAS**, the State recognizes the fundamental equality of women and men before the law as provided for in the 1987 Philippine Constitution,

**WHEREAS**, the Philippine Commission on Women, the Department of the Interior and Local Government, Department of Budget and Management and the National Economic and Development Authority jointly issued Joint memorandum Circular 2013 - 01 to further promote the general welfare, provide basic services and facilities and implement programs, projects and activities (PPAs) as provided for by Sections 16 and 17 of the LGC, the Philippine Plan for Gender-Responsive Development (PPGD) [1995 - 2025], the Philippine Development Plan (PDP) and other succeeding term plans,

**WHEREAS**, the said Joint Memorandum Circular mandates among others the constitution of Gender and Development Focal Point System at the local level to carry out the provision of the JMC and accelerate gender mainstreaming in the locality,

**WHEREAS**, due to changes brought about by the May 2016 National and Local Election and retirement-separation of some members, there is a need for its reorganization,

**NOW THEREFORE, I, AUGUSTO LEO M. LIVELO**, Municipal Mayor, Mogpog, Marinduque, by virtue of the powers vested in me by the Local Government Code of 1991, do hereby re-organize the Municipal Gender and Development Focal Point System, and create the TWG and M & E Team.

**Section 1. COMPOSITION**

**Executive Committee:**

<b>HON. AUGUSTO LEO M. LIVELO</b>	-	Chairperson - Municipal Mayor
<b>HON. JONATHAN FELIPE M. GARCIA</b>	-	Vice Chairperson/Municipal Vice Mayor
<b>MS. LARA CATHERINE J. TIGLAO</b>	-	Social Welfare Officer II
<b>MS. TERESA L. SANTUA</b>	-	Acting SB Secretary
<b>MS. RIZALIE M. LIM</b>	-	MDRRMO II
<b>DR. EDZEL L. MUHI</b>	-	MHO
<b>HON. ANTONIO L. MANGCUCANG III</b>	-	SB Member/Chairman Committee on Women & Children and Family
<b>HON. URLAN MILAMBILING</b>	-	SB Member/Chairman Committee on Appropriations

ENGR. MELIZA N. NIEVA	-	MPDC
MRS. MARLEEN PERPETUA M. GO	-	Admin. Officer IV (HRMO)
MRS. BERNADETTE B. QUINTO	-	MHO
MR. MICHAEL B. DE CHAVEZ	-	Municipal Accountant
MRS. EVELYN R. MALAPAD	-	Municipal Treasurer
MRS. RHODORA C. YAMBAO	-	District Supervisor, DepEd Moggog
MR. EDDIE YAP	-	President, PTA Federated
PO3 MARICEL HERNANDEZ	-	PNP Women's Desk
Pastor RENELITO MATIMTIM	-	Representative, Persons with Disabilities (PWD)
MR. EDILBERTO MISTAL	-	Representative, Religious Sector
MS. ABEGAILLE S. MAPACPAC	-	Representative, Moggog Multi-Purpose Cooperative (CSO)
MRS. VIRGINIA M. MERCADER	-	Principal - Quezon Roxas High School of Marinduque, Inc (academe)
PB BALDOMERO L. LIMPIADA	-	President of the Liga ng mga Barangay
HON. JEDUTHUN ETHAN VALDEZ	-	SK Fed. President
MRS. ROSALINDA M. CASTRO	-	Moggog Chamber of Commerce (Private Sector)

## Section 2. General Functions of the LGU GFPS

Pursuant to the MCW-IRR, the GFPS is tasked to ensure and sustain the LGU's critical consciousness in supporting gender and development, women's empowerment and responding to gender issues. It shall take a lead role in direct-setting, advocacy, planning, monitoring and evaluation, and technical advisory in mainstreaming GAD perspectives in the LGU programs, projects, activities, and processes. Specifically, the GFPS shall perform the following functions:

- a) Lead in mainstreaming GAD perspectives in LGU policies, plans and programs. In the process, they shall ensure the assessment of the gender – responsiveness of systems, structures, policies, programs, processes, and procedures of the LGU based on the priority needs and concerns of constituencies and employees, and the formulation of recommendations including their implementation,
- b) Assist in the formulation of new policies such as GAD Code in advancing women's empowerment and gender equality;
- c) Lead in setting up appropriate systems and mechanisms to ensure the generation, processing, review, and updating of sex-disaggregated data of GAD database to serve as basis in performance-based and gender-responsive planning and budgeting;
- d) Coordinate efforts of different divisions/offices/units of the LGU and advocate for the integration of GAD perspectives in all their systems and processes;
- e) Spearhead the preparation of the annual and performance-based **LGU GAD Plan and Budget (GPB)** in response to the gender issues and or concerns of their locality and in the context of the LGU mandate, and consolidate the same following the form and procedures prescribed in this *PCW-DILG-DBM-NEDA Joint Memorandum Circular 2013-01* or *Guidelines on the Localization of the Magna - 4 - Carta of Women Joint memorandum Circular (JMC)*. The GFPS shall likewise be responsible for submitting the consolidated GPBs of the LGU,
- f) Lead in monitoring the effective implementation of the annual GPB, GAD Code, other GAD-related policies and plans;
- g) Lead the preparation of the annual **LGU GAD Accomplishment Report (GAD AR)** and other GAD reports that may be required under the MCW;

- b) Strengthen linkages with other LGUs, concerned agencies or organizations working on women's rights and gender development to harmonize and synchronize GAD efforts at various levels of local governance;
- i) Promote and actively pursue the participation of women and gender advocates, other civil society groups and private organizations in the various stages of development planning cycle, giving attention to the marginalized sectors, and
- ii) Ensure that all personnel of the LGU including the planning and finance officers (e.g. accountants, budget officers, auditors) are capacitated on GAD. Along this line, the GFPS will recommend and plan an appropriate capacity development program on GAD for its employees as part of and implemented under its regular human resource development program.

#### 5. Rules and Responsibilities of the LGU GFPS

##### a) The LCE shall:

- i. Issues policies and/or directives that support gender mainstreaming in the policies, plans, PPAs and services of the LGU as well as in its budget, systems, processes and procedures of the LGU, including the creation, strengthening, modification or reconstitution of the GFPS; and
- ii. Ensure the implementation of the GPB and approve GAD AR and other GAD-related reports of the LGU as maybe required by the MCW-IRR and this JMC, duly endorsed by the GFPS Executive Committee and with the assistance of the GFPS-TWG.

##### b) The GFPS Executive Committee shall be composed of:

Chairperson	: Hon. Augusto Leo M. Lavelo
Members	: Hon. Antonio L. Mangeucang, III
	: Mr. Ron Ron N. Lavelo
	: Mrs. Marleen Perpetua M. Go

##### c) The GFPS Executive Committee shall:

- i. Provide policy advice to the LCE to support and strengthen the GFPS and the LGU's gender mainstreaming efforts;
- ii. Direct the identification of GAD strategies, PPAs and targets based on the result of gender analysis and gender assessment, taking into account the identified priorities of the LGU and the gender issues and concerns faced by the LGU's constituents and employees;
- iii. Ensure the timely submission of the LGU GPB, GAD AR and other GAD - related reports to the DILG which shall be consolidated for submission to PCW and appropriate oversight agencies;
- iv. Ensure the effective and efficient implementation of the GAD PPAs and the judicious utilization of the GAD Budget;
- v. Build and strengthen the partnership of the LGU with concerned stakeholders such as women's groups or CSOs, national government agencies, GAD experts and advocates, among others in pursuit of gender mainstreaming;
- vi. Recommend awards and/or incentives to recognize outstanding GAD PPAs or individuals who have made exemplary contributions to GAD.

d) The Technical Working Group (TWG) shall be composed of the following Chairperson.

**MR. RON RON N. LIVELO** - Social Welfare Assistant

**Members:**

<b>MR. NOEL N. JARDELEZA</b>	-	MPDO
<b>MS. RIZALIE M. LIM</b>	-	MDRRMO II
<b>MRS. MARLEEN PERPETUA M. GO</b>	-	Admin. Officer IV (HRMO)
<b>MRS. BERNADETTE B. QUINTO</b>	-	MBO
<b>MR. MICHAEL B. DE CHAVEZ</b>	-	Municipal Accountant
<b>MRS. EVELYN R. MALAPAD</b>	-	Municipal Treasurer
<b>DR. EDZEL L. MUHI</b>	-	Municipal Health Officer
<b>MRS. CLARITA L. SAN JUAN</b>	-	Agriculturist I
<b>MRS. VIVIAN L. LOGATOC</b>	-	CAO I/ Office of the LCE
<b>MRS. ROSALINDA M. CASTRO</b>	-	Mogpog Chamber of Commerce
<b>MRS. VIRGINIA M. MERCADER</b>	-	Principal Quezon Roxas High School of Marinduque Inc.
<b>MRS. PATRICIA MANTALA</b>	-	Market Vendors Association
<b>MR. RENELITO MATIMTIM</b>	-	PWDs Representative

The Technical Working Group shall have the following functions:

- i. Facilitate the gender mainstreaming efforts of the LGU through the GAD planning and budgeting processes, PCW-DILG-DBM-NEDA Joint Memorandum Circular 2013-01 or Guidelines on the Localization of the Magna-5 - Carta of Women
- ii. Formulate the LGU GPB in response to the gender gaps and issues faced by their constituents including their women and men employees.
- iii. Assist in the capacity and competency development of and provide technical assistance to the offices or units of the LGU. In this regard, the TWG shall work with the Human Resource Development Office (HRDO) on the development and implementation of a capacity development program on GAD for its employees, as necessary.
- iv. Coordinate with the various units/offices of the LGU and ensure their meaningful participation in strategic and annual planning exercises on GAD including the preparation, consolidation and submission of GPBs.
- v. Lead the conduct of advocacy activities and the development of information, education and communication (IEC) materials to ensure critical support of local elected officials, department heads and staff, and relevant stakeholders to the GFPS and to gender mainstreaming.
- vi. Monitor the implementation of GAD-related PPAs and suggest corrective measures to improve their implementation.
- vii. Prepare and consolidate LGU GAD ARs and other GAD-related reports.
- viii. Provide regular updates and recommendations to the LCE or GFPS ExeCom regarding GFPS activities and the progress of the LGU in gender mainstreaming based on the feedback and reports of concerned LGU offices/units, stakeholders and constituents.

e) The GFPS Secretariat, and whenever feasible the GAD office or unit designated by the LCE shall assist the GFPS ExecCom and the TWG in the performance of their roles and responsibilities, specifically on the provision of administrative and logistical services, preparation of meeting agenda, and documentation of GFPS meetings and related GAD activities.

6. In the event of a change in local administration, the remaining members of the GFPS ExecCom and TWG shall facilitate the immediate reconstitution of the GFPS and the conduct of GST and other GAD competency development activities for newly-elected local officials.

7. LGUs, through their GFPS, shall strengthen their linkages and/or partnerships with the local offices of the NGAs, private sector, academe, Official Development Assistance (ODA) partners and other stakeholders in pursuit of their gender mainstreaming efforts.

The Chairperson shall also act as the GAD Focal Point Person/Coordinator and be responsible for the establishment of its data base in the LGU.

### Section 3. Monitoring and Evaluation Team

<b>MR. RON N. LIVELO</b>	-	TWG Chairperson
<b>ENGR. MELIZA N. NIEVA</b>	-	MPDC
<b>MRS. MARLEEN PERPETUA M. GO</b>	-	Admin. Officer IV (HRMO)
<b>MRS. BERNADETTE B. QUINTO</b>	-	MBO
<b>MR. ARIEL R. REGINIO</b>	-	MLGOO
<b>MS. KATHERINE A. JAQUECA</b>	-	Office of the LCE
<b>MS. ABEGAILLE S. MAPACFAC</b>	-	Representative, Moggog Multi-Purpose Cooperative (CSO)

### Section 3. Effectivity

This order shall take effect immediately.

Done this 20<sup>th</sup> day of August, 2019 at Moggog, Marinduque.

  
**AUGUSTO LEO M. LIVELO**  
Municipal Mayor